

Burroughs GUIDE
TO
SYSTEMS DESIGN



Burroughs

**GUIDE
TO
SYSTEMS
DESIGN**

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Burroughs Guide to Systems Design

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INTRODUCTION

“Burroughs Guide to Systems Design” is a basic textbook that explains the procedure used to design a machine-oriented accounting or data processing system and record the system specifications in a way that will permit efficient development of the necessary application software.

The accounting or data processing system discussed in this publication is the machine operation, or operations, along with the associated clerical and other related operations required to operate the system.

The purpose of the accounting or data processing system is to provide specified information as a result of operating the system. The creation of the specified information is the result (Final output) obtained from operating the system.

The final result produced by the accounting, computing, or data processing machine may be obtained from operating one or several applicational programs along with one or several clerical or other related operations.

The general analysis and systems design procedure is:

1. Systems Analysis.
2. Define the output.
3. Define the processing.
4. Define the input.
5. Evaluate the system and,
6. Define for programing – or – re-analyze and repeat the procedure.

When the general analysis and systems design procedure is used to design an acceptable system, the system specifications are recorded in the form of:

1. A general systems flow chart of the complete accounting or data processing system.
2. Completed Program Definition Worksheets, MKTG 2366, illustrating the required output from each program in the system.
3. Completed Program Definition Charts, MKTG 2402, explaining the output, processing, and input requirements of each program in the system.

The necessary applicational software will then be developed from this information.

SECTION 1

GENERAL ANALYSIS AND SYSTEMS DESIGN

SYSTEMS DESIGN

Systems design is the analysis and subsequent organization of a problem to make it suitable for solution or processing by accounting, computing, or data processing equipment.

To design a system a thorough analysis must be made to: (1) Obtain all the necessary information, and (2) organize the information in the form of an acceptable solution.

ANALYSIS PROCEDURE

OBTAINING THE INFORMATION

The appropriate Burroughs Systems Analysis Guides can be used to obtain and record the information. If an Analysis Guide is not available for the particular application, the necessary information required to design the accounting or data processing system can generally be classified within the following categories for each application or operation.

1. General description of the application or operation.
2. Required arithmetic and/or processing.
3. Accumulations.
4. Volume information.
5. Output and/or input forms or records specifications
6. Work flow.
7. Keyboard input media.
8. Timings of present operations.

This information should be recorded for each application or operation in complete detail.

ORGANIZING THE INFORMATION INTO A SOLUTION

When all the necessary information is obtained and recorded, the first step in organizing the solution is to decide what results are required. These results are the output from the equipment. When the output is identified, the next step is to determine what processing (arithmetic or other operation) is required to obtain the output. The solution is then completed by identifying the input needed to enable this processing. A general systems flow chart is used to record the completed solution as shown in Figure 1-2.

The completed general systems solution is then evaluated to determine if it is acceptable. This evaluation would take into consideration equipment capability, configuration, timings, etc. If the evaluation reveals that the solution is not acceptable, the procedure is repeated to develop a different solution. See Figures 1-1 and 1-2.

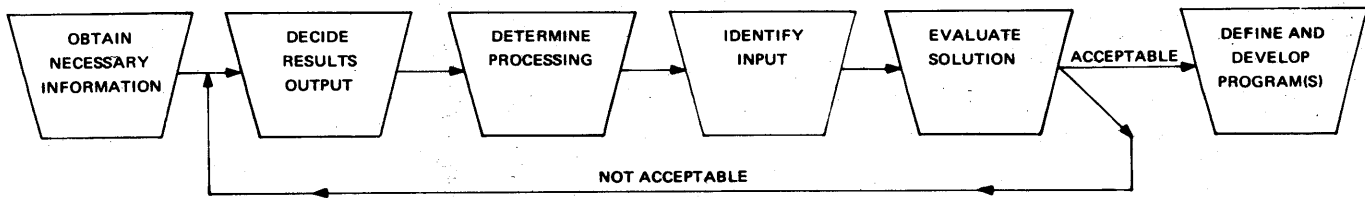


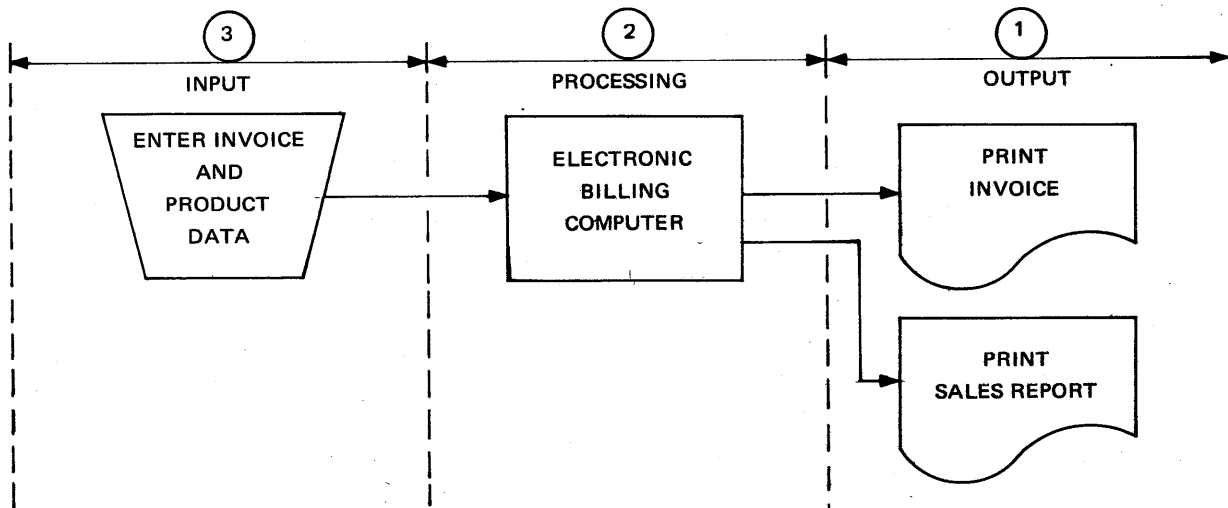
FIGURE 1-1, Analysis Procedure

EXAMPLE

Application: Invoice writing with sales report.

1. **REQUIRED OUTPUT:** Customer invoice. Daily sales report by product.
2. **PROCESSING REQUIRED:** Invoice writing program. Accumulations of sales by 600 products and sales report writing program.
3. **INPUT TO ENABLE PROCESSING:** Keyboard.

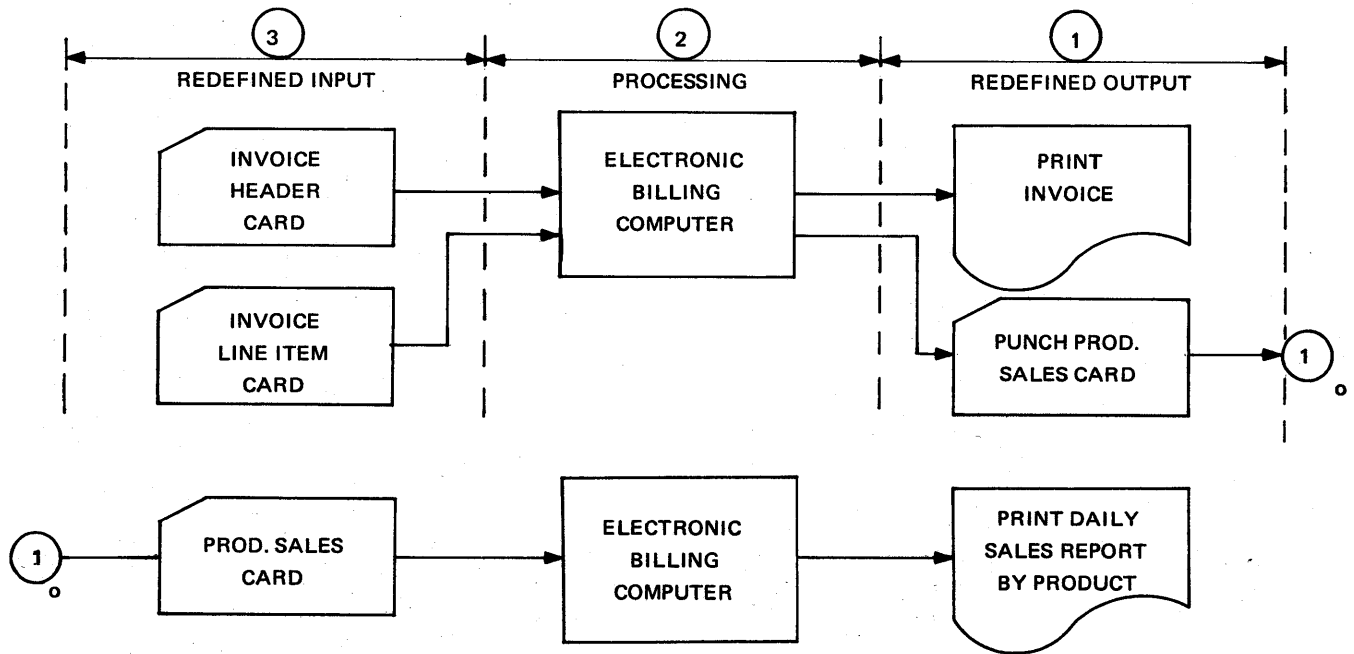
FIRST SOLUTION:



EVALUATION: Not acceptable – 600 product sales accumulations beyond memory capacity of this style computer, and keyboard entries take too much time for required volume.

FIGURE 1-2, Sample Analysis of Invoicing Application

SECOND SOLUTION:



EVALUATION: Acceptable. Redefined output card used as input for daily sales report solves memory problem. Redefined card input solves time problem from keyboard input.

FIGURE 1-2, Sample Analysis of Invoicing Application (continued)

PROGRAM DEFINITION

Proper use of the analysis procedure is the most efficient and easiest way to design an accounting or data processing system. The use of this analysis procedure provides a general systems flow chart of the system along with the detailed information about the system.

Program definition is completed by simply recording the detailed programming information on the Program Definition Worksheet, MKTG 2366, and Program Definition Chart, MKTG 2402 in the sequence indicated by the general systems flow chart. When this is done, programs can be written.

SECTION 2

PROGRAM DEFINITION FORMS

PROGRAM DEFINITION FORMS

This section explains the mechanics of how the program definition forms are prepared. The forms are the Program Definition Worksheet, MKTG 2366 and the Program Definition Chart, MKTG 2402 (formerly 1040060). Program definition techniques are explained in the other sections of this manual.

PROGRAM DEFINITION WORKSHEET

Output for each program is drawn on the Program Definition Worksheet (MKTG 2366). Customer, application, equipment, salesman, branch, and date are shown in the upper left-hand section of the form.

The worksheet is then used to draw a picture of the output required by the program. This picture illustrates:

1. Horizontal dimensions of the total printing area.
2. Horizontal location of forms within the printing area.
3. Forms design.
4. Vertical positioning of the forms.
5. Printing required.
6. Printing locations.
7. Sequence in which the program is to operate.

USE OF THE PROGRAM DEFINITION WORKSHEET

1. Identify the total horizontal printing area. Draw a horizontal line in the upper margin extending from the first printing position on the left to the last printing position on the right. For a machine with a 15-inch platen, this line extends from scale 0 on the left, to scale 15.0 on the right. SEE A IN FIGURE 2-1.
2. Draw vertical lines representing the left and right sides of the form(s). Horizontal location of the form(s) within the printing area is identified by the scale location of these lines. SEE B IN FIGURE 2-1.
3. Complete a scale drawing of the form(s) showing all vertical dimensions (when required by particular machine style), horizontal dimensions, column headings, and all other pertinent preprinted words, lines, etc. on the form. When vertical dimensions are included, normal vertical positioning of the form is identified. When vertical dimensions are not shown, required vertical spacing must be illustrated with an adequate number of sample figures or narrative explanation. SEE C IN FIGURE 2-1.
4. Enter samples of all the required printing at the appropriate scale positions. Entries should be maximum printing capacity desired in each field or column. Use X's for alpha and 9's with punctuation and symbols for numeric entries. These entries identify the printing location to the programmer without further explanation. SEE D IN FIGURE 2-1.
5. Indicate the sequence in which the program is to operate with a circled sequence number in the appropriate location. Use arrows to point to the specific operation if there isn't enough space.

This sequence number along with a narrative description of the operation is entered on the "Program Definition Chart" as explained on Page 2-4 of this manual.

END OF PLATEN →

10TH 5 1 1.5 2 2.5 3 3.5 4 4.5 5 5.5 6 6.5 7 7.5 8 8.5 9 9.5 10 10.5 11 11.5 12 12.5 13 13.5 14 14.5 15 15.5 16 16.5 17

A

B

1

2

3

9

D

4

5

6

7

8

SOLD TO: [XXXXXXXXXXXXXXXXXXXX]
 SHIP TO: [XXXXXXXXXXXXXXXXXXXX] (OR AUTOMATIC "SAME")

TERMS	ORDER NO.	SOLD BY	SHIP VIA	CUSTOMER NO.	DATE	INVOICE NO.
XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX	99999	XXXXXXXXXX	99999
CODE	DESCRIPTION	QUANTITY	PRICE UNIT	GROSS	DISCOUNT	NET
XXXXXXXXXXXXXXXXXXXX		99,999	999.99	999,999.99	99.9%	999,999.99
SUBTOTAL						9,999,999.99
TOTAL						9,999,999.99

C

14

15

16

17

10TH 5 1 1.5 2 2.5 3 3.5 4 4.5 5 5.5 6 6.5 7 7.5 8 8.5 9 9.5 10 10.5 11 11.5 12 12.5 13 13.5 14 14.5 15 15.5 16 16.5 17

FIGURE 2-1, Program Definition Worksheet

PROBLEM DEFINITION CHART

The narrative explanation of the output processing, and input is written on the Program Definition Chart (MKTG 2402). Customer, application, equipment, salesman, branch, and date are shown in the lower left-hand section of the form. A description of the other sections follows.

USE OF PROGRAM DEFINITION CHART

SEQUENCE

The sequence column is used to enter a number that identifies when the program is to operate according to the explanation on that line. The operation identified with sequence 1 will occur first, sequence 2 second, sequence 3 third, etc. SEE FIGURE 2-3.

SEQUENCE	DATA DESCRIPTION OR OPERATION
2	Type ship to name and address
1	Type sold to name and address
3	Enter order number

FIGURE 2-3, Sequence and Data Description or Operation

Sequence 1 Program allows operator to type sold to name and address.

Sequence 2 Program spaces invoice and allows operator to type ship to name and address.

Sequence 3 Program allows operator to enter order number.

DATA DESCRIPTION OR OPERATION

The data description or operation column is used for a narrative explanation of the data or operation. One or more lines may be used as required. SEE FIGURE 2-3.

INPUT: ALPHANUMERIC (A) NUMERIC (N)

INPUT						
ALPHANUMERIC (A)	NUMERIC (N)	FIELD DEFINITION INPUT				INPUT SOURCE Keyboard (KB), Specify Media, Specify MB, OCK, PK, etc., only if particular one required; Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL), Specify Reader; Memory (M); Data Com Receive.(R)
		Fixed Size	Variable			
			Min	Max	Norm	
A						
N						
A+N						

FIGURE 2-4, Input

This column is used to indicate that the input data is alphanumeric, numeric, or both. Enter "A" for alphanumeric and "N" for numeric and "A" and "N" for both. SEE FIGURE 2-4.

FIELD DEFINITION INPUT

The Field Definition Input column is used to identify the digit or character capacity of the input data and to indicate if the size of this data is fixed or variable.

If the input data is fixed (always the same number of characters or digits), the number of characters or digits is entered in the "Fixed Size" column. SEE "A" IN FIGURE 2-5.

If the input data is variable (not always the same number of characters or digits), the minimum, maximum, and normal number of characters or digits are entered in the appropriate "Variable" columns. SEE "B" IN FIGURE 2-5.

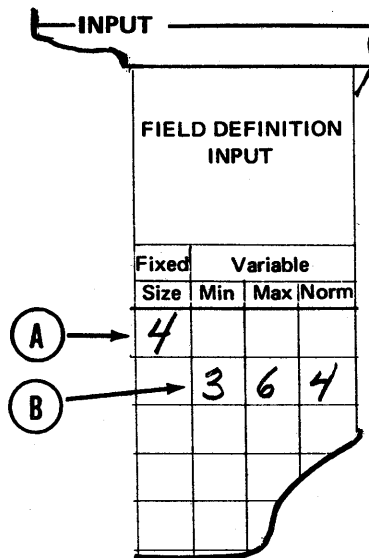


FIGURE 2-5, Field Definition Input

INPUT SOURCE

The Input Source column is used to identify how the data is entered into the machine (i.e., keyboard, punched card, edge punched card, etc.), and the media (when applicable). This column is also used for a brief narrative explanation of the input.

Initials of the input source (e.g., KB for keyboard) are entered along with the explanation. One or more lines may be used as required. See illustrations of A through H below on FIGURE 2-6.

- A. Keyboard input with time cards as media. In this example, no motor bar (MB), operation control key (OCK), program key (PK), or other operator control is specified. The programmer would choose the control that most conveniently fits within the program.

An operator control is specified in this column only when it is absolutely required; such as, to duplicate an existing installation, specified by the customer, etc.

- B. Punched card input. Explanation tells the programmer that the distribution operation is ended when the descriptive total cards are fed.
- C. Edge punched card input. One edge punched card is used for each invoice line description.
- D. Punched tape input. The customer name is read from the punched tape strip filed with the customer ledger.

- E. Striped ledger input. Inventory ledger is inserted in the console.
- F. Memory input. The period ending date is read from memory.
- G. Memory input. The balance is a computed result from a prior operation.
- H. Receipt of a data comm. message is the input.

	DATA DESCRIPTION OR OPERATION	ALPHANUMERIC (A)	NUMERIC (N)	FIELD DEFINITION INPUT				INPUT SOURCE Keyboard (KB), Specify Media, Specify MB, OCK, PK, etc., only if particular one required; Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL), Specify Reader; Memory (M); Data Com Receive.(R)
				Fixed Size	Variable			
					Min	Max	Norm	
(A)	Type employee name	A		0	30	25		KB from time card
(B)	Read descriptive total cards	A+N	60					PC end of distribution
(C)	Invoice line description	A		5	30	15		EPC each invoice line
(D)	Read customer name	A			30	20		PT from customer tape filed with ledger
(E)	Insert inventory ledger	A+N	240					SL - console
(F)	Period ending date	N		4	6			M loaded constant
(G)	New balance	N		2	8	5		M from prior computation
(H)	Credit rating descriptions	A		2	10	6		R reply from B3500

FIGURE 2-6, Input Source

PROCESSING

PROCESSING REQUIREMENTS

The Processing Requirements column is used for a narrative explanation of what the machine does with the data. This explanation must tell specifically what the machine does, but not necessarily how (programmatically) it does it. One or more lines may be used as required. SEE FIGURE 2-7.

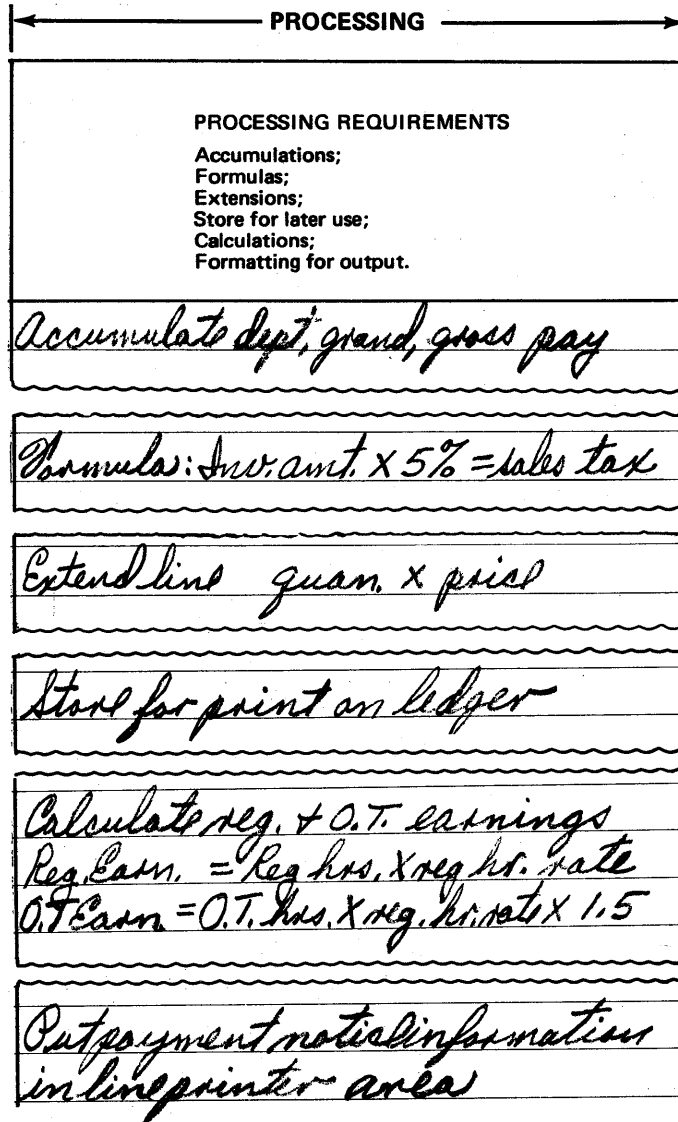


FIGURE 2-7, Processing Requirements

OUTPUT

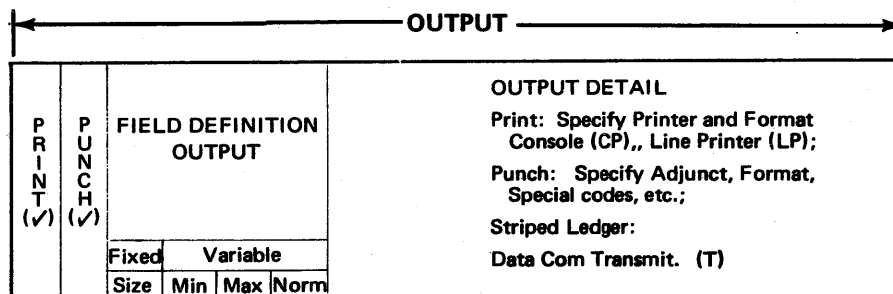


FIGURE 2-8, Output

INSTRUCTIONS

Used in program estimating to enter instruction count. Number entered shows the number of instructions estimated to perform the operation described on that line. SEE FIGURE 2-12.

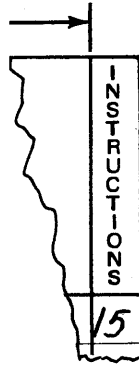


FIGURE 2-12, Instructions

SECTION 3

OUTPUT DEFINITION

OUTPUT DEFINITION

Output is defined as information in a form suitable for transmission from internal to external units of an accounting, computing, or data processing machine. It is also the process of transferring data from internal storage to an external device (one machine to another).

Output can be printed information; information punched in paper tape, edge punched cards, or 80-column punched cards; information written on magnetic striped ledgers or magnetic tape; information stored on disk or other storage component, or information transmitted via telephone, etc., to another device.

Output can be the final result of the accounting or data processing system, or it can be an intermediate result that will serve as input to produce additional output.

The final output is always defined in detail first in the systems design procedure. Intermediate output is then identified according to the requirements of the accounting or data processing system and/or the equipment configuration and processing capability.

PRINTED OUTPUT DEFINITION

Printed output required by each program is drawn to scale on the Program Definition Worksheet MKTG 2366.

Detailed information on how the printed output is created, the digit and/or character capacity, the printing device, the printing format, vertical form spacing, etc., is written on the Program Definition Chart, MKTG 2402, as explained in section 2 of this manual.

PRINTED OUTPUT DEFINITION EXAMPLE

Striped Ledger Payroll Initial Installation Program

General Systems Flow Chart

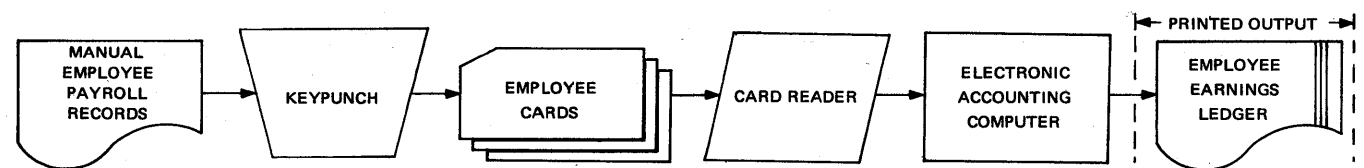


FIGURE 3-1, Printed Output Definition – Striped Ledger.

Program Definition Worksheet, MKTG 2366:

S.S. NUMBER	EMPLOYEE NAME	CLICK NO.	SALRY OR RATE	STATE	FED. EX.	UNION	HOSP. INS.	BOND	PURCH. & DEF.	BOND FUND
XXX XX XXXX	XXXX XXXX	999	999999.99	999999	999999	999999	999999	9	999999	999999

FIGURE 3-1, Printed Output Definition -- Striped Ledger (Cont'd)

FIGURE 3-1, Printed Output Definition - Striped Ledger (Cont'd)

Program Definition Chart, MKTG 2402:																		
SEQUENCE	DATA DESCRIPTION OR OPERATION	ALPHANUMERIC (A)	NUMERIC (N)	FIELD DEFINITION INPUT				INPUT SOURCE Keyboard (KB), Specify Media, Specify MB, OCK, PK, etc., only if particular one required; Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL); Specify Reader; Memory (M); Data Com Receive (R)	PROCESSING REQUIREMENTS				PRINTING (S)	FIELD DEFINITION OUTPUT				OUTPUT DETAIL Print: Specify Printer and Format Console (CP), Line Printer (LP); Punch: Specify Adjunct, Format, Special codes, etc.; Striped Ledger; Data Com Transmit (TT)
				Fixed Size	Variable				Accumulations; Formulas; Extensions; Store for later use; Calculations; Formatting for output.	Fixed Size	Variable							
					Min	Max	Norm				Min	Max		Norm				
1	Insert new account ticket																	
2	Enter numerical amounts, select MA key	N	12					KB Payroll record	Char and add strip legends, then tap on ledger and write on strip.	✓	12						Print vertically on new account ticket.	
3	Social Security Number	A		1	11	11		KB Payroll record	Start to type on ledger and write on strip.	✓		1	11	11			Print on new account ticket	
4	Employee name	A		1	23	20		KB Payroll record	Start to type on ledger and write on strip.	✓		1	23	20			Print on new account ticket	
5	Insert ledger	A								✓		1	11	11			Social security number.	
6	thru 12	N								✓							Print strip content as indicated on worksheet.	
13		N								✓							Print on worksheet.	
14	thru 19	N								✓							Space to line - 2.	
20																	Print as on worksheet.	
21																	Space to line - 1	
22	Close ledger																Space to line 1	
23	Reinsert ledger																Write strip information best write	

CUSTOMER _____ APPLICATION _____
 EQUIPMENT _____
 SALESMAN _____ BRANCH _____ DATE _____
 Printed in U.S. America



PRINTED OUTPUT DEFINITION EXAMPLE

Striped Ledger Budget Report Writing Program

General Systems Flow Chart

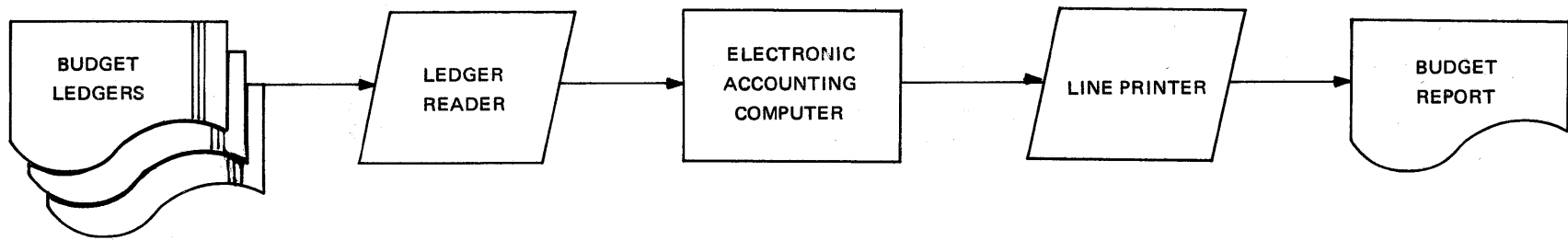


FIGURE 3-2, Printed Output Definition — Line Printer

Program Definition Worksheet, MKTG 2366:

15" CONTINUOUS BUDGET REPORT

10TH .5 1 1.5 2 2.5 3 3.5 4 4.5 5 5.5 6 6.5 7 7.5 8 8.5 9 9.5 10 10.5 11 11.5 12 12.5 13 13.5 14 14.5 15 15.5 16

① ② → SCHOOL DISTRICT NUMBER 9999999
GENERAL FUND EXPENDITURES
JANUARY 99, 1969

ACCOUNT NO	DESCRIPTION	BUDGET	EXPEND	ENCUMB	BALANCE	%
99-9-99	X	9,999,999.99	9,999,999.99	9,999,999.99	9,999,999.99	999
99-9-99	X	9,999,999.99	9,999,999.99	9,999,999.99	9,999,999.99	999
⑤ →	FIRST TOTAL	9,999,999.99	9,999,999.99	9,999,999.99	9,999,999.99	999
⑥ →	SECOND TOTAL	9,999,999.99	9,999,999.99	9,999,999.99	9,999,999.99	999
⑦ →	THIRD TOTAL	9,999,999.99	9,999,999.99	9,999,999.99	9,999,999.99	999
⑧ →	GRAND TOTAL	9,999,999.99	9,999,999.99	9,999,999.99	9,999,999.99	999

⑨ → 99-9-99 OR TOTALS

9,999,999.99	9,999,999.99	9,999,999.99	9,999,999.99	9,999,999.99	999
--------------	--------------	--------------	--------------	--------------	-----

10TH .5 1 1.5 2 2.5 3 3.5 4 4.5 5 5.5 6 6.5 7 7.5 8 8.5 9 9.5 10 10.5 11 11.5 12 12.5 13 13.5 14 14.5 15 15.5 16

FIGURE 3-2, Printed Output Definition - Line Printer (Cont'd)

Program Definition Chart, MKTG 2402

PROGRAM CODE	DATA DESCRIPTION OR OPERATION	FIELD DEFINITION INPUT				INPUT SOURCE Keyboard (KB); Specify Media, Specify MB, OCK, PK, etc., only if particular one required; Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL); Specify Reader; Memory (M); Data Com Receive (R)	PROCESSING REQUIREMENTS Accumulations; Formulas; Extensions; Store for later use; Calculations; Formatting for output.	P R I N T (<input checked="" type="checkbox"/>)	P U N C H (<input checked="" type="checkbox"/>)	FIELD DEFINITION OUTPUT				OUTPUT DETAIL Print: Specify Printer and Format Console (CP), Line Printer (LP); Punch: Specify Adjunct, Format, Special codes, etc.; Striped Ledger; Data Com Transmit. (T)
		Fixed		Variable						Fixed	Variable	Max	Norm	
		Size	Min	Max	Norm									
1	Bud budget ledger					SL A4004 Bud. ledger to be prepared Worksheet for initial installation.								
2	Print page heading	A						<input checked="" type="checkbox"/>		120			A988 As shown on worksheet at top of each 11 in. page	
3	Print column headings	A						<input checked="" type="checkbox"/>		180			A988 As shown on worksheet at top of each 11 in. page	
4	Test for line - print line If total see 5	A+N				store 4 totals of budget expend, encumb. balance. Calculate to balance. Bud - expend - encumb = bal Calculate % of budget expended and encumbered. Expend/encumb. divided by budget		<input checked="" type="checkbox"/>		24 12 12 12			A988 As shown on worksheet Assumpt Budget Expenditure Encumbered Balance	
5	Test for total - print first total	A+N			M	Test an account number when digit 3 changes, print first total. When digit 2 changes, print second total. When digit 1 changes, print 3rd total. When last total prints after last ledger, print grand total. See sample report attached, exhibit R.		<input checked="" type="checkbox"/>		03			A988 As shown on worksheet	
6	Test for total - print second total	A+N			M			<input checked="" type="checkbox"/>					A988 As shown on worksheet	
7	Test for total - print third total	A+N			M			<input checked="" type="checkbox"/>					A988 As shown on worksheet	
8	Test for total - print grand total	A+N			M			<input checked="" type="checkbox"/>					A988 As shown on worksheet	
9	Test for balance of form for lines and totals					Print new page headings, print last line, report for accuracy page, print page headings, continue		<input checked="" type="checkbox"/>					A988 As shown on worksheet	

CUSTOMER Any Customer APPLICATION Budget Report
 EQUIPMENT E6494 A4004, A988
 SALESMAN John Rich BRANCH Any City DATE May 18, 1969
 Printed in U. S. America



PROGRAM DEFINITION CHART

FIGURE 3-2, Printed Output Definition - Line Printer (Cont'd)

PUNCHED OUTPUT DEFINITION

Punched output is normally intermediate output that will be used as input in another operation. The specific information to be punched must be identified although the exact format, special codes, etc., may be determined by the programmer (except when it will be input to another style of machine or when existing punch formats are required).

The Program Definition Worksheet,, MKTG 2366 (or appropriate punched card or tape layout form) and/or the output detail section of the Program Definition Chart, MKTG 2402, is used to identify the information to be punched. SEE FIGURE 3-3.

PUNCHED OUTPUT DEFINITION EXAMPLE

OUTPUT						INSTRUCTIONS	
PRINT	PUNCH	FIELD DEFINITION OUTPUT					OUTPUT DETAIL Print: Specify Printer and Format Console (CP),, Line Printer (LP); Punch: Specify Adjunct, Format, Special codes, etc.; Striped Ledger: Data Com Transmit. (T)
		Fixed	Variable				
		Size	Min	Max	Norm		
✓	✓	6				A562 Account no. Paper tape	
✓	✓	6				" Product no. " "	
✓			1	32	25	" Prod. Description " "	

FIGURE 3-3, Punched Output Definition – Paper Tape

When punched output is to be used as input to another style of machine, or existing punch formats are required, the exact punched information, field definitions, format, special codes, etc., must be identified. This can be done by obtaining sample cards, tapes, etc., or by drawing the exact punched information on the Program Definition Worksheet, MKTG 2366, or applicable pre-printed form (e.g., MKTG 2203, etc.).

Either the samples or the drawings are marked as exhibit A, exhibit B, etc., and referred to by exhibit in the output detail section of the Program Definition Chart, MKTG 2402. SEE FIGURE 3-4.

SECTION 4

PROCESSING DEFINITION

PROCESSING DEFINITION

Processing is the systematic handling of information by an accounting, computing, or data processing machine in accordance with a precise sequence of machine instructions. It is any operation, or combination of operations, on information, to prepare the information in the form required for either intermediate or final output.

To define the processing or information handling requirements for a program, the systems designer must first define the output. When this is done, a narrative type explanation of the processing required to create each part of the output is written in the processing section of the Program Definition Chart, MKTG 2402.

The explanation of the processing requirements must be complete, particularly in relation to accumulations, calculations, formulas, etc. Complete information is absolutely necessary to enable the programmer to create the precise sequence of machine instructions that will produce the desired results.

PROCESSING DEFINITION EXAMPLE

PROGRAM: Payroll writing.

OUTPUT DEFINED FOR THIS PROGRAM: Collated check, earnings ledger, and journal.

PROGRAM DEFINITION WORKSHEET, MKTG 2366:

LEDGER						
EARNINGS						
REG	CODE	OTHER	CODE	GROSS	WITH TAX	FICA
99999		999.99	001	99999.99•	999.99	99.99
999.99-		999.99RE	001	99,999.99ER	999.99RE	99.99RE

CHECK & EARNINGS STATEMENT

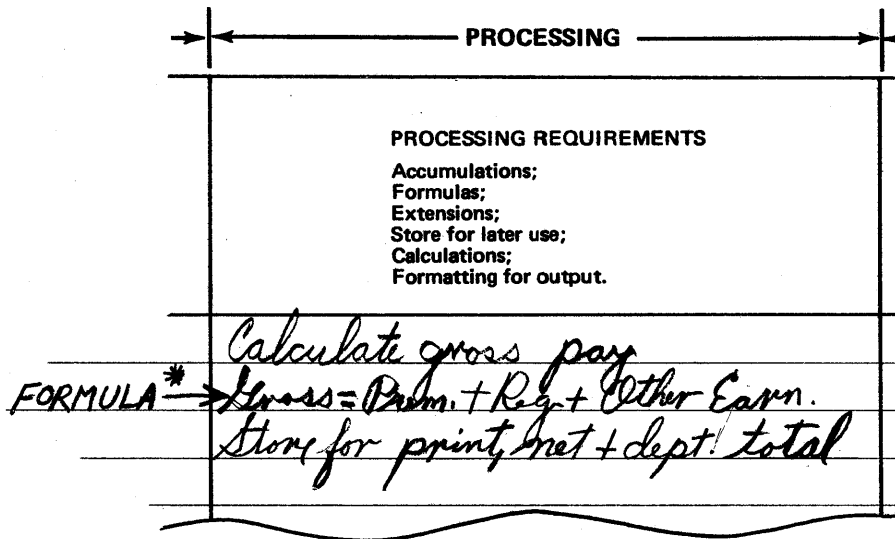
22" CLT JOURNAL

OUTPUT FOR WHICH PROCESSING IS BEING DEFINED: Gross pay – printed output shown as sequence 12.

CONCLUSIONS: Gross must be calculated prior to printing output at seq. 12.
Processing is defined with the formula and explanation.

FIGURE 4-1, Processing Definition Example

PROGRAM DEFINITION CHART, MKTG 2402:



NOTE: When extensive formulas are required, documentation can be attached and referred to, or written in the processing section.

FIGURE 4-1, Processing Definition Example (Cont'd.)

SECTION 5

INPUT DEFINITION

INPUT DEFINITION

Input is defined as information fed into an accounting, computing, or data processing machine. It is generally known information that is subsequently processed by the machine.

Input can be printed information read by an operator and entered into the machine through a keyboard; information fed into the machine from punched tape, edge punched cards, or 80-column punched cards; information read into the machine from magnetic striped ledgers or magnetic tape; information read into the machine from disk or other storage component; or information received via telephone, etc., from another device.

Input can be the initial information entered into the machine, or it can be information previously prepared by this or another machine. Input in one machine operation could be the machine output from another operation.

The initial input must always be defined in complete detail. Copies of existing media (forms from which the operator will read data in order to make keyboard entries) should be obtained and referred to as exhibits as well as any other existing input (punched cards, tape, etc.).

All input must be described completely on the Program Definition Chart, MKTG 2402, as explained in Section 2 of this manual.

KEYBOARD INPUT DEFINITION

Any information read by an operator and entered into the machine through a keyboard is known as keyboard input. This information can be alphabetic and/or numeric as applicable to the particular machine style.

A detailed explanation of keyboard input information including source (media enclosed as exhibits), alpha and/or numeric, digit and/or character capacity, and any other applicable narrative, is written in the "Input" section of the Program Definition Chart, MKTG 2402.

Motor bars, operation control keys, program keys, etc., are specified only when a particular one is required; e.g., to duplicate an existing operation, operator preference, etc. Otherwise, the programmer will select the appropriate control key.

KEYBOARD INPUT DEFINITION EXAMPLE				← INPUT →				
SEQUENCE	DATA DESCRIPTION OR OPERATION	ALPHANUMERIC (A)	NUMERIC (N)	FIELD DEFINITION INPUT				INPUT SOURCE Keyboard (KB), Specify Media, Specify MB, OCK, PK, etc., only if particular one required; Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL), Specify Reader; Memory (M); Data Com Receive (R)
				Fixed		Variable		
				Size	Min	Max	Norm	
8	<i>Enter temporary hourly rate</i>	<i>N</i>		<i>0</i>	<i>8</i>	<i>4</i>	<i>KB-Timecard Exhibit Z.</i>	

FIGURE 5-1, Keyboard Input Definition

PUNCHED INPUT DEFINITION

Input information can be read into an accounting, computing, or data processing machine from punched paper tape, edge punched cards, or 80-column punched cards through the appropriate reading device. This information can be punched in an off-line operation (manually punched with another device) or can be punched output in another operation from an accounting, computing, or data processing machine.

The use of punched input to an accounting, computing, or data processing machine generally allows the desired results to be created much faster, and more accurately than if the information were entered by an operator through a keyboard. This is particularly true when the same input information is entered into the machine several times to create different results. In this case, the information is punched once and then fed automatically at the feeding speed of the appropriate reading device in each operation.

As in defining punched output, the specific punched information to be read as input must be identified. As was previously explained for punched output, the exact input format, special codes, etc., may be determined by the programmer, except when existing punch formats are required.

The Program Definition Worksheet, MKTG 2366 (or appropriate punched card or tape layout form) and the input section of the Program Definition Chart, MKTG 2402, is used to identify the punched input information.

PUNCHED INPUT DEFINITION EXAMPLES

SEQUENCE	DATA DESCRIPTION OR OPERATION	ALPHANUMERIC (A)	NUMERIC (N)	FIELD DEFINITION INPUT				INPUT SOURCE Keyboard (KB), Specify Media, Specify MB, OCK, PK, etc., only if particular one required; Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL), Specify Reader; Memory (M); Data Com Receive.(R)
				Fixed		Variable		
				Size	Min	Max	Norm	
5	Account number	N	6					PT A562
6	Product number	N	6					PT A562
7	Product description	A		1	32	25		PT A562

FIGURE 5-2, Punched Input Definition – Paper Tape

SEQUENCE	DATA DESCRIPTION OR OPERATION	ALPHANUMERIC (A)	NUMERIC (N)	FIELD DEFINITION INPUT				INPUT SOURCE Keyboard (KB), Specify Media, Specify MB, OCK, PK, etc., only if particular one required; Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL), Specify Reader; Memory (M); Data Com Receive.(R)
				Fixed		Variable		
				Size	Min	Max	Norm	
5	Account number	N	6					EPC A562
6	Product number	N	6					EPC A562
7	Product description	A		1	32	25		EPC A562

FIGURE 5-3, Punched Input Definition – Edge Punched Cards

S E Q U E N C E	DATA DESCRIPTION OR OPERATION	A L P H A N U M E R I C (A)	N U M E R I C (N)	FIELD DEFINITION INPUT				INPUT SOURCE Keyboard (KB), Specify Media, Specify MB, OCK, PK, etc., only if particular one required; Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL), Specify Reader; Memory (M); Data Com Receive.(R)
				Fixed	Variable			
				Size	Min	Max	Norm	
	<i>Read employee card see exhibit A for format.</i>	<i>A+N</i>		<i>76</i>	<i>76</i>	<i>76</i>	<i>PC A545</i>	

FIGURE 5-4, Punched Input Definition –
80-Column Card with Existing Card
Format Enclosed as Exhibit A

OTHER INPUT DEFINITION

Other input is normally information that was created as output from this or some other machine. It can be information previously written on magnetic striped ledgers, magnetic tape, disk, etc., or it could be information received from another device via telephone, etc.

Program definition for this input is handled the same as punched input. Either samples (SL memory maps, messages, etc.) of the required input are obtained and referred to as exhibits or the input information is identified in detail in the input section of the Program Definition Chart, MKTG 2402, and formatted by the programmer.

OTHER INPUT DEFINITION EXAMPLES

S E Q U E N C E	DATA DESCRIPTION OR OPERATION	A L P H A N U M E R I C (A)	N U M E R I C (N)	FIELD DEFINITION INPUT				INPUT SOURCE Keyboard (KB), Specify Media, Specify MB, OCK, PK, etc., only if particular one required; Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL), Specify Reader; Memory (M); Data Com Receive.(R)
				Fixed	Variable			
				Size	Min	Max	Norm	
<i>6</i>	<i>Insert striped ledger see exhibit R (Striped led. memory map)</i>	<i>A+N</i>					<i>SL console</i>	
<i>9</i>	<i>Receive credit limit</i>	<i>N</i>		<i>1</i>	<i>8</i>	<i>6</i>	<i>R</i>	

FIGURE 5-5, Other Input Definition

SECTION 6

SYSTEM EVALUATION

SYSTEM EVALUATION

System evaluation is the act of determining the acceptability of the designed system. The system evaluation is the most important phase of the general systems analysis and design procedure. A proper evaluation must be made to determine the acceptability before any further work (i.e., program definition, program writing, etc.,) is done. If the evaluation determines that the system is not acceptable, the general systems analysis and design procedure is used again for the necessary re-design.

Generally, an objective evaluation can be made from the general systems flow charts of the system. This evaluation, based on knowledge of the equipment capability, is made with reference to:

1. **OPERATING SPEED.** Is the particular machine capable of producing the required volume of work in an acceptable time using this system?(Input/output volumes times rated input/output machine speeds.)
2. **ACCURACY.** Does the system provide the required degree of accuracy? (i.e., balancing figures, audit trail, proof, etc.).
3. **SIMPLICITY OF OPERATION.** Does the system have a reasonable work flow and does it utilize the equipment features in a way that is acceptable to the operator?
4. **RESULTS/COST.** Does the overall system provide the output objectives in the form of reports or accounting data as defined by the user at an acceptable cost/result ratio?

When the system is determined acceptable with reference to the above, the systems designer will evaluate the programing requirements of the system. This is program estimating and is the final phase of the systems evaluation. The program estimate will determine:

1. How many machine instructions are in the program(s)? – Will they fit in the memory of the machine?
2. How much time will it take the machine to execute these instructions for the required volume of work? Time must be added to the operating speed calculated from input/output volumes times rated input/output machine speed (para. 1, above) **(Timings are available from the appropriate Burroughs Equipment Reference Manual.)**
3. The time required to write, debug, and document the program(s).

In many cases, an adequate program estimate can be made from the systems analysis information and systems design represented by the general systems flow charts. The Defined Word and/or the Program Comparison Techniques are used for the applicable machine style. **(For an explanation of program estimating techniques see "Program Estimating Procedures for Software Oriented Equipment", Form 1041126.)**

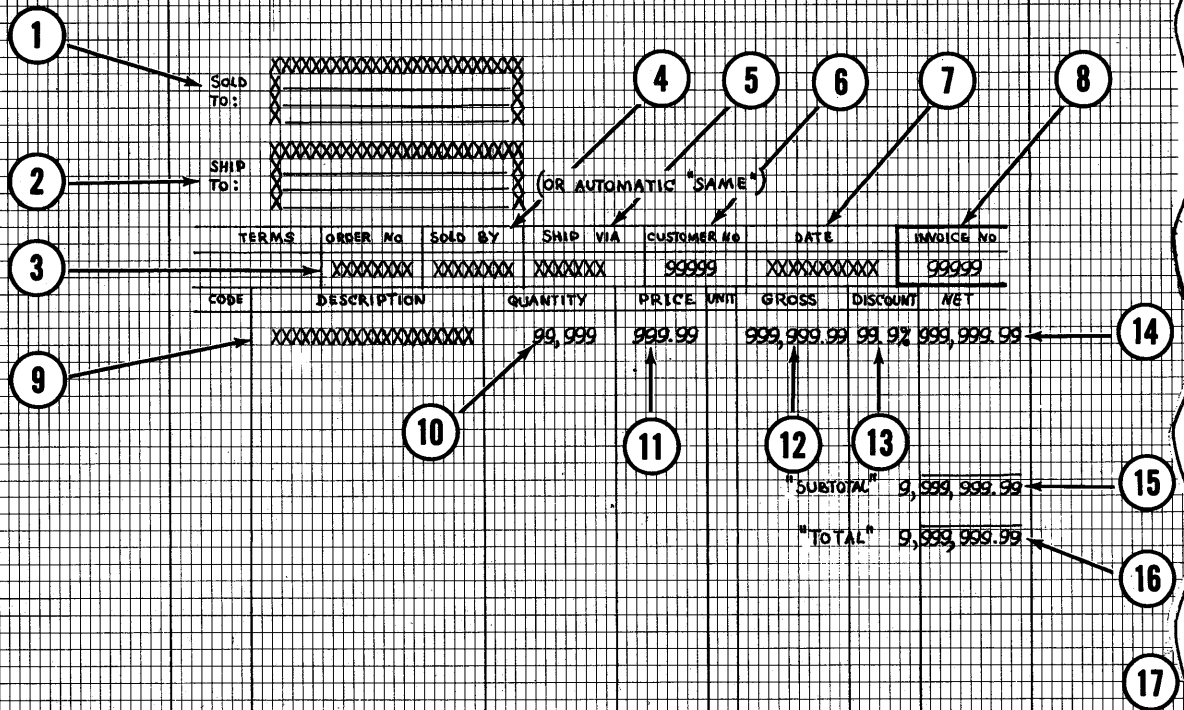
For the most accurate program estimate, the Instruction Count Technique applicable to the particular machine style would be used. Program definition must be completed to use this technique effectively. (Program Definition Worksheet, MKTG 2366 and Program Definition Charts, MKTG 2402 for each program.)

EXAMPLE I -- L 2000 INVOICE WRITING PROGRAM

Example 1-A

END OF PLATEN →

10TH 5 1 1.5 2 2.5 3 3.5 4 4.5 5 5.5 6 6.5 7 7.5 8 8.5 9 9.5 10 10.5 11 11.5 12 12.5 13 13.5 14 14.5 15



10TH 5 1 1.5 2 2.5 3 3.5 4 4.5 5 5.5 6 6.5 7 7.5 8 8.5 9 9.5 10 10.5 11 11.5 12 12.5 13 13.5 14 14.5 15

Example 1-B

		INPUT				PROCESSING				OUTPUT				INSTRUCTIONS
SEQUENCE NO.	DATA DESCRIPTION OR OPERATION	ALPHANUMERIC (A) / NUMERIC (N)	FIELD DEFINITION INPUT				INPUT SOURCE Keyboard (KB), Specify Media, Specify MB, OCK, PK, etc., only if particular one required; Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL); Specify Reader; Memory (M); Data Com Receive(R)	PROCESSING REQUIREMENTS Accumulations; Formulas; Extensions; Store for later use; Calculations; Formatting for output.	PRINT (S) / PUNCH (S)	FIELD DEFINITION OUTPUT				OUTPUT DETAIL Print: Specify Printer and Format Console (CP), Line Printer (LP); Punch: Specify Adjunct, Format, Special codes, etc.; Striped Ledger; Data Com Transmit. (T)
			Fixed Size	Variable						Fixed Size	Variable			
				Min	Max	Norm					Min	Max	Norm	
1	Sold to: 4 lines	A		100		KB		✓			100			CP
2	Ship to: 4 lines	A		100		KB		✓			100			CP Automates "same" when ship to sold to alike.
3	Order No.	A		8		KB		✓			8			CP
4	Sold By	A				Enforce PK	Stored in memory. Two PK choices	✓			7			CP maximum of 4 salesmen
5	Ship via	A		7		Enforce PK	Stored in memory. Three PK choices	✓			7			CP PP, COD, MTFBHT
6	Customer number	N		5		KB		✓			5			CP
7	Date	A		11		M		✓			11			CP
8	Invoice No.	N		5		M		✓			5			CP
9	Description	A		20		KB		✓			20			CP multiple lines
10	Quantity	N		5		KB	Start for line extension	✓			5			CP
11	Price	N		5		KB	Extend line	✓			5			CP
12	Gross	N		8		M	Price x quantity	✓			8			CP
13	Discount	N	1	3	3	KB	Calculate net	✓			1	3	3	CP 2 integers, 1 decimal, % Example 12.5%
14	Net - decision: Return to sequence 9 Go to sequence 15	N		8		M	Quan x price less discount	✓			8			CP
15	Subtotal	N		9		M select PK		✓			9			CP Print in net column with underscore between last line item. Print "subtotal" prior to amount.
16	Total - decision: To sequence 1 To sequence 17	N		9		M select PK		✓			9			CP Print in net column with underscores between last amount. Print "total" prior to amount. Advance to next invoice.
17	A/R down total	N		9		M		✓			9			CP

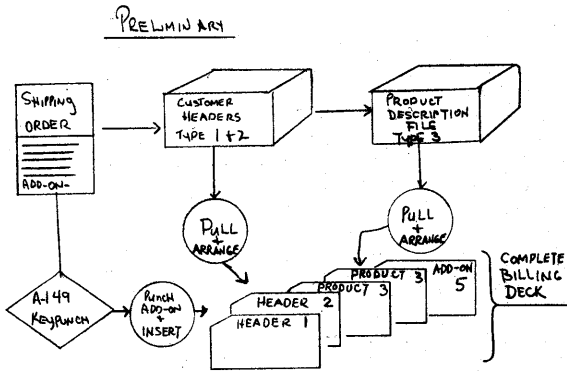
CUSTOMER XYZ Wholesale Co. APPLICATION Invoice writing
 EQUIPMENT L2101-408
 SALESMAN Any salesman BRANCH Any City DATE Apr 15, 1969
 Printed in U. S. America



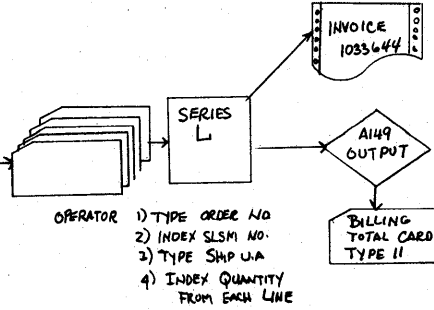
PROGRAM DEFINITION CHART

SYSTEMS
Work Flow

CARD I/O BILLING



BILLING



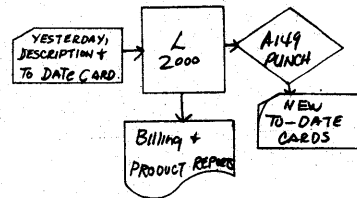
NOTE: OPERATOR ENTERS 1, 2 + 3 ABOVE
BEFORE INVOICING BEGINS -
THEN INVOICE BEGINS PRINTING
AND CITY'S ARE ENTERED
IN BUFFER - (AVERAGE 5% PER INVOICE)
ENABLING OPERATOR TO PULL NEXT
INVOICE WHILE L2000 COMPLETES
THIS ONE.

END OF DAY
PROCEDURE

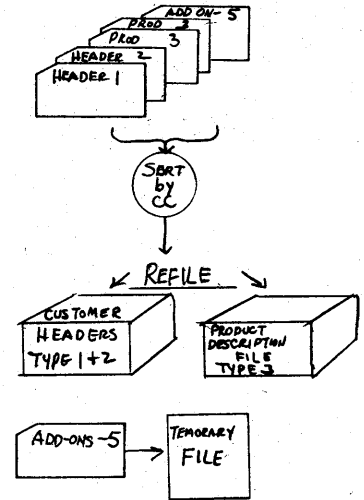
① BILLING TOTALS

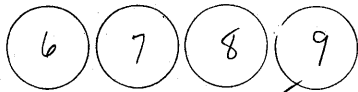
DESCRIPTION	TODAY	TO DATE
GROSS INVOICES	---	---
SALES TAX 5%	---	---
SALES TAX 6%	---	---
ANT CASH DISC	---	---
NET DD AMT	---	---
ADD-ON 1	---	---
" " 2	---	---
" " 3	---	---

DESCRIPTION -	TO DATE
SELL COST GP	SELL COST GP



REFILING PROCEDURE





10TH 5 1 1.5 2 2.5 3 3.5 4 4.5 5 5.5 6 6.5 7 7.5 8 8.5 9 9.5 10 10.5 11 11.5 12 12.5 13 13.5 14 14.5 15

FEB 16 '69
02/16/69
123456
03/10/69



SOLD TO: XXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX



SHIP TO: XXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX
XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

TERMS ORDER NO. CUSTOMER NO. SOLD BY SHIP VIA DATE INVOICE NO.

XXXXXXXXXX XXXXXXXX XXXXXXXX 99-XXXXXXXX YXXXXXXXXX YXXXXXXXXXX 999,999

CODE QUANTITY DESCRIPTION PRICE UNIT GROSS DISCOUNT NET COST PRICE COST EXTENSION

99 99,999 999999 XXXXXXXXXXXXXXXXXXXX 999.999 XX 999,999.99 999.99 999,999.99 999.999 999,999.99

SALES TAX 9.9%
XXXXXXXXXXXXX
999.999
999,999.99

ANTICIPATED CASH DISCOUNT OF \$999.99 ALLOWED BEFORE 99/99/99
999,999.99

INITIALIZE OPTION # 3 "BOTTOM LINE" DIAGRAM

99 99,999 999999 XXXXXXXXXXXXXXXXXXXX 999.999 XX 999,999.99 999.99 999,999.99

LESS 99% DISCOUNT
999.99 999,999.99

(ETC. AS ABOVE)

SEQUENCE ERROR
(CUST NO. ERROR)

Either message can Print
at any time Per Proving
Requirements use SRV
to halt + let you Re set
condition + Put you back
in Mainline again—

10TH 5 1 1.5 2 2.5 3 3.5 4 4.5 5 5.5 6 6.5 7 7.5 8 8.5 9 9.5 10 10.5 11 11.5 12 12.5 13 13.5 14 14.5 15

Example 2-C

51

SP
↓

END OF PLATEN →

10TH .5 1 1.5 2 2.5 3 3.5 4 4.5 5 5.5 6 6.5 7 7.5 8 8.5 9 9.5 10 10.5 11 11.5 12 12.5 13 13.5 14 14.5 15

DESCRIPTION	TODAY	TO DATE
55 → GROSS INVOICES	56 999,999.99	999,999.99 ← 55
SALES TAX X%		
SALES TAX X%		
ANT. CASH D/SC		
NET INVOICE - DR A/REC		
ADD-ON 1		
ADD-ON 2		
ADD-ON 3		
68 → PRODUCT SALES	SELL - TODAY - COST	SELL - TO-DATE - COST
57 → 01 TYPE FROM CARD	999,999.99	999,999.99
02		
03		
00 GROSS PROFIT	→ 999,999.99	← 999,999.99

10TH .5 1 1.5 2 2.5 3 3.5 4 4.5 5 5.5 6 6.5 7 7.5 8 8.5 9 9.5 10 10.5 11 11.5 12 12.5 13 13.5 14 14.5 15

Example 2-F

MOZICOMS	DATA DESCRIPTION OR OPERATION	ALPHANUMERIC (A)	NUMERIC (N)	FIELD DEFINITION INPUT				INPUT SOURCE Keyboard (KB), Specify Media, if particular one required; Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL); Specify Reader; Memory (M); Data Com Receiv. (R)	PROCESSING REQUIREMENTS Accumulations; Formulas; Extensions; Store for later use; Calculations; Formatting for output.	PRINT (✓)	PUNCH (✓)	FIELD DEFINITION OUTPUT				OUTPUT DETAIL Print: Specify Printer and Format Console (CP), Line Printer (LP); Punch: Specify Adjunct, Format, Special codes, etc.; Striped Ledger; Data Com Transmitt. (T)
				Fixed		Variable						Fixed		Variable		
				Size	Min	Max	Norm					Size	Min	Max	Norm	
6	Reading From Completed Shipping Order, Operator Enters Order No. <u>Non-Print</u>	A/N		0	8	5	KB-from shipping order	Store To Print on invoice - Not in Buffer								
7	List Salesman's No. 1-15 <u>Non-Print</u>	N		1	2		KB-from shipping order	Look up salesman name to print on invoice - Not in Buffer								
8	Ship Via	A		0	8	5	KB-from shipping order	Store To Print on invoice - Do Not HOLD IN BUFFER								
9	At This Point - 1st card Reads into system - (see sequence # 40 for 2nd invoice)			80			PC #1	1) Test To see if ^{card} any other number - Print sequence Error" on Message Pad. 2) Test "Terms" code - CC 10 - Terms 0 - A) select "NET 30" Message To Print on invoice B) set up Today's Date To Punch in CC 9-14 of output. Terms 1: A) select "2/10 EOM" Message To Print from Terms Area C) Setup Cash discount date (SEQ 4) To Punch in CC 9-14 of output. D) set flag to print "Anticipated" Branch on Totals - SEQ # 39	X		0	24	PRINT NAME - ADDRESS CITY-STATE-ZIP			
							Also Test Cd 3 (Hi-order digit in Customer No.) for sales Tax 0 = No. Tax 1 = Rate # 1 2 = Rate # 2 And Store Rate in Working Area For Use at SEQ 32		X		149- One Date For Discount Punch CC 9-14 As indicated in "Processing Requirements"					

CUSTOMER Sales Development - BMG APPLICATION Card I/O Billing
 EQUIPMENT L 2301-608 A595/A149
 SALESMAN L. Kramling BRANCH Any Branch DATE 4/69
 Printed in U. S. America



PROGRAM DEFINITION CHART

Example 2-G

NO	DATA DESCRIPTION OR OPERATION	ALPHA NUMERIC (A)	ALPHA NUMERIC (N)	INPUT				INPUT SOURCE Keyboard (KB), Specify Media, Specify MB, OCK, PK, etc., only if particular one required: Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL); Specify Reader; Memory (M); Data Com Receive. (R)	PROCESSING REQUIREMENTS Accumulations; Formulas; Extensions; Store for later use; Calculations; Formatting for output.	P (✓)	S (✓)	OUTPUT				OUTPUT DETAIL Print: Specify Printer and Format Console (CP), Line Printer (LP); Punch: Specify Adjunct, Format, Special codes, etc.; Striped Ledger; Data Com Transmit. (T)	ZONES
				FIELD DEFINITION INPUT		FIELD DEFINITION OUTPUT											
				Fixed Size	Variable Min Max Norm	Fixed Size	Variable Min Max Norm										
9	(Continued)																
								3) As soon as All of the "Sold To" data is complete - Feed Card # 2 + A) Test for card type #2 or #3 B) Match Customer No's - Error: Print "Cust. No. Error" on Message Pad. C) Other Than Card 2 or 3: Print "Sequence Error" on Pad.									
10	Ship To:	X		4	70	PC		If Card # 2:	X		X	70			NAME - 24 ADDRESS - 23 CITY-STATE-ZIP - 23		
								If Card # 3 (no "Ship To") Print stored Constant space to Ribbon Area	X			4			same		
11	Terms					Memory			X						Terms: Per decision outlined on Page 3 "NCT 30" "2% / 10 EOM"		
12	Order No.					Memory			X		0	8	6		Print A/N order no. from Memory (see SEQ 6) AB123456		

CUSTOMER Sales Development - RMG APPLICATION Card I/o Billing
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PROGRAM DEFINITION CHART

Example 2-H

MOZMPCDING	DATA DESCRIPTION OR OPERATION	ALPHANUMERIC (A)	NUMERIC (N)	INPUT				PROCESSING				OUTPUT				INSTRUCTIONS	
				FIELD DEFINITION INPUT				PROCESSING REQUIREMENTS	PRINT (✓)	PUNCH (✓)	FIELD DEFINITION OUTPUT				OUTPUT DETAIL		
				Fixed	Variable						Fixed	Variable					
Size	Min	Max	Norm	Size	Min	Max	Norm	Size	Min	Max	Norm						
13	Customer No.										X	X	6				Print: 001234 Punch: 001234 cln CC 15-20 on card 11
14	Salesman Number										X		1	2			Print: 1 (02.15) Load Punch Area with Commission Rate selected at sequence 5, page 2 SLSM # CC 21-22 (01-15) Rate CC-23-25 (02.5)
15	Salesman Name										X		0	8			Name of salesman "Jones"
16	Ship Via										X						"Ship Via" entered at sequence 8 - MTFGHT
17	Invoice DATE										X						FEB 16, '69 If card #2 was used for "Ship To" - At this time read in another card to get ready for 1 st Billing Line 1) check sequence and customer no.
18	Invoice No.										X		1	6	5		Print: 12,345 Punch: 012345-CC 26-31 Space to first invoice line

CUSTOMER Sales Development APPLICATION Card I/o Billing
 EQUIPMENT L 2301-608 A595/A149
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PROGRAM DEFINITION CHART

Example 2-K

		INPUT				PROCESSING				OUTPUT								
PROG	COMMS	DATA DESCRIPTION OR OPERATION	ALPHABETIC (A)	NUMERIC (N)	FIELD DEFINITION INPUT				INPUT SOURCE Keyboard (KB), Specify Media, Specify MB, OCK, PK, etc., only if particular one required; Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL); Specify Reader; Memory (M); Data Com Receive. (R)	PROCESSING REQUIREMENTS Accumulations; Formulas; Extensions; Store for later use; Calculations; Formatting for output.	PRINT (✓)	PUNCH (✓)	FIELD DEFINITION OUTPUT				OUTPUT DETAIL Print: Specify Printer and Format Console (CP), Line Printer (LP); Punch: Specify Adjunct, Format, Special codes, etc.; Striped Ledger; Data Com Transmit. (T)	INSTRUCTIONS
					Fixed Size	Variable							Fixed Size	Variable				
						Min	Max	Norm						Min	Max	Norm		
29		Cost Extension						Memory	Accumulate for invoice + Grand Totals.	X			1	8	5	100.00		
									Test Flag to Branch Back for Another Line, SEQ 19 or move to SEQ 30									
30		NET TOTAL						Memory	Hold for final invoice total +/- Add on's + Tax	X	10			1	8	5	Underline Column 240.00 CC 32-39 - 000,240.00	
31		COST TOTAL						Memory	Hold for final invoice total	X	10			1	8	5	Underline Column 180.00	
									Test sales Tax Flag set at sequence 9 - OFF = Branch To 34 ON = To 32									
32		SALES TAX						Memory	1) Compute sales Tax with correct Rate 2) Insert Rate in Print Area 3) Accumulate Tax by Rate class 4) Add To NET TOTAL	X	12						Sales Tax X 70	
33		SALES TAX AMOUNT						Memory		X				1	5		116.11	
34		ADD ON'S -							Test to see if "Add-on" Flag is on - OFF = Branch to SEQ 37 ON = Continue with 34									

CUSTOMER Sales Development APPLICATION Card I/O Billing
 EQUIPMENT L 2301-608 A 595/A 149
 SALESMAN L. K. Kromling BRANCH Any Branch DATE 4/69
 Printed in U. S. America



PROGRAM DEFINITION CHART

Example 2-M

		INPUT				PROCESSING				OUTPUT							
ROW NO.	DATA DESCRIPTION OR OPERATION	ALPHANUMERIC (A)	NUMERIC (N)	FIELD DEFINITION INPUT				INPUT SOURCE Keyboard (KB), Specify Media, Specify MB, OCK, PK, etc., only if particular one required; Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL), Specify Reader; Memory (M); Data Com Receive. (R)	PROCESSING REQUIREMENTS Accumulations; Formulas; Extensions; Store for later use; Calculations; Formatting for output.	PRINT (V)	PUNCH (V)	FIELD DEFINITION OUTPUT				OUTPUT DETAIL Print: Specify Printer and Format Console (CP), Line Printer (LP); Punch: Specify Adjunct, Format, Special codes, etc.; Striped Ledger; Data Com Transmit. (T)	INSTRUCTIONS
				Fixed	Variable							Fixed	Variable				
				Size	Min	Max	Norm					Size	Min	Max	Norm		
39	Anticipated Cash Account						M	1) Compute 2% of line 37 2) Add to Total of Anticipated Cash Discounts. 3) Insert Amount in Message									
									X	63				Anticipated Cash Discount of \$ XXX.XX Allowed Before XX/XX/XX			
									X	5				Cash Discount Amount 1.25 CC -56-60			
40	End of Invoice Routine							Next header card should be in memory - 1) TDF and halt 2) Branch program to SEQ 6 3) Release output card + dup. CC 1-8 Set up halt program to permit operator entry of 6, 7, + 8, but branch around card read command in sequence # 9									

CUSTOMER Sales Development APPLICATION Card I/O Billing
 EQUIPMENT L 2301-608 A 595/A149
 SALESMAN L. Kromling BRANCH Any Branch DATE 4/69

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PROGRAM DEFINITION CHART

Example 2-N

		INPUT				PROCESSING				OUTPUT								
NO.	ZONES	DATA DESCRIPTION OR OPERATION	ALPHANUMERIC (A)	NUMERIC (N)	FIELD DEFINITION INPUT				INPUT SOURCE Keyboard (KB), Specify Media, Specify MB, OCK, PK, etc., only if particular one required; Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL); Specify Reader; Memory (M); Data Com Receive. (R)	PROCESSING REQUIREMENTS Accumulations; Formulas; Extensions; Store for later use; Calculations; Formatting for output.	PRINT (S)	PUNCH (S)	FIELD DEFINITION OUTPUT				OUTPUT DETAIL Print: Specify Printer and Format Console (CP), Line Printer (LP); Punch: Specify Adjunct, Format, Special codes, etc.; Striped Ledger; Data Com Transmitt. (T)	INSTRUCTIONS
					Fixed Size	Variable Min	Max	Norm					Fixed Size	Variable Min	Max	Norm		
41		Gross Invoice						Memory	Price Option #3 selected - Program branches in program 25 1) Store for Invoice total	X		1	8	5	123.00			
42		Cost Price						PC #3-54-56	QTY x Cost Price - use same Price unit as sell Read in next punched card Card type 1 - set flag to Complete invoice - seq. 30 Set new invoice flag Card type 2 - out of seq. Card type 3 - set flag to Branch Back to seq. 19 Card type 5 - set flag to Complete invoice - seq. 30 + set "Add-on" flag	X		1	6	3	015, 12.50			
43		Cost Extension						Memory	Store Extension for Totals Test flags to branch to another line - seq. 19 or move to seq. 44 - Totals	X		1	8	5	100.00			
44		Gross Total							Print total - from Option 3 described on page 1 + 2, 1) Compute bulk discount rate x Gross Amount subtract to get Net Invoice *	X	10				Underline Gross Amount 100.00			

CUSTOMER Sales Development APPLICATION Card I/o Billing
 EQUIPMENT L 2301-608 A 595/A149
 SALESMAN L. Kromling BRANCH Any Branch DATE 4/69
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PROGRAM DEFINITION CHART

Example 2-O

NO. IN COM. 7	DATA DESCRIPTION OR OPERATION	ALPHANUMERIC (A)	NUMERIC (N)	INPUT				INPUT SOURCE Keyboard (KB), Specify Media, Specify MB, OCK, PK, etc., only if particular one required; Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL); Specify Reader; Memory (M); Data Com Receive. (R)	PROCESSING				PROCESSING REQUIREMENTS Accumulations; Formulas; Extensions; Store for later use; Calculations; Formatting for output.	PRINT (✓)	PUNCH (✓)	OUTPUT				OUTPUT DETAIL Print: Specify Printer and Format Console (CP), Line Printer (LP); Punch: Specify Adjunct, Format, Special codes, etc.; Striped Ledger; Data Com Transmit. (T)	INSTRUCTIONS
				FIELD DEFINITION INPUT		FIELD DEFINITION OUTPUT															
				Fixed Size	Variable Min Max Norm	Fixed Size	Variable Min Max Norm														
45	Discount Message						Memory					X		16					Less xx% Discount		
46	Discount						Memory					X		1	5	3			2.50		
47	NET						Memory					X		1	8	5			111.00		
48												X		8					CC 32-39		

CUSTOMER Sales Development APPLICATION _____
 EQUIPMENT L2301-609 A595/A149
 SALESMAN L. Kromling BRANCH Any Branch DATE 4/69
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Example 2-P

NO.	DATA DESCRIPTION OR OPERATION	ALPHANUMERIC (A)	NUMERIC (N)	FIELD DEFINITION INPUT				INPUT SOURCE Keyboard (KB), Specify Media, Specify MB, OCK, PK, etc., only if particular one required; Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL); Specify Reader; Memory (M); Data Com Receive. (R)	PROCESSING REQUIREMENTS				PRINT (✓)	PUNCH (✓)	FIELD DEFINITION OUTPUT				OUTPUT DETAIL Print: Specify Printer and Format Console (CP), Line Printer (LP); Punch: Specify Adjunct, Format, Special codes, etc.; Striped Ledger; Data Com Transm. (T)	INSTRUCTIONS		
				Fixed		Variable			Accumulations;	Formulas;	Extensions;	Store for later use;			Calculations;	Formatting for output.	Fixed				Variable	
				Size	Min	Max	Norm										Size	Min			Max	Norm
51																						
52	Report Heading							PK														
								Memory	Type	X	11											Description
									Read Card	X	5											Today
									9 IN COL. 1 - Branch to 56	X	7											To Date
									other than 9 - To seq. 53													
53	Description							PC	Read in first card from	X		1	19									Description
									Reader													
									Use group # to select		X	2										group # - CC-9/10
									Total to Print -													
								PC			X	2										group No. - 91-98
											X		1	19								Description (Simultaneous)
54	Today							Memory	Print Total from Memory	X		1	8	5								127.50
									Add to yesterday's TOTAL													
									CC 38-45													
55	TO DATE							Memory			X		1	8	5							150.00
												X	8									000, 150.00
									Read next card													
									Test for other than 9 in CC 1													
56	Product Heading							Memory			X											Product Sales
											X											Sell - Today - Cost
											X											Sell - To - Date Cost
									Read in Card -													
									Other than 9 in CC 1 - HALT													

CUSTOMER Sales Development Bms APPLICATION Totals
 EQUIPMENT L 2301-608 A.595/A149
 SALESMAN L. Kromling BRANCH Any Branch DATE 4/69
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PROGRAM DEFINITION CHART

Example 2-Q

MOZMCDMS	DATA DESCRIPTION OR OPERATION	ALPHANUMERIC (A)	NUMERIC (N)	INPUT				INPUT SOURCE Keyboard (KB); Specify Media, Specify MB, OCK, PK, etc., only if particular one required; Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL); Specify Reader; Memory (M); Data Com Receive. (R)	PROCESSING REQUIREMENTS Accumulations; Formulas; Extensions; Store for later use; Calculations; Formatting for output.	PRINT (✓)	PUNCH (✓)	OUTPUT				OUTPUT DETAIL Print: Specify Printer and Format Console (CP), Line Printer (LP); Punch: Specify Adjunct, Format, Special codes, etc.; Striped Ledger; Data Com Transm. (T)	INSTRUCTIONS
				FIELD DEFINITION INPUT		FIELD DEFINITION OUTPUT											
				Fixed Size	Variable Min Max Norm	Fixed Size	Variable Min Max Norm										
57	Group Coding						PC	Select Totals To Print	X		2				01, 19		
58	Description						PC	Test "Gross Profit" Flag YES - Branch to 63 NO - Continue	X		2		1 19	Description			
59	Sell Today						Memory	1) Accumulate in sell * 2) Add To CC 30-37	X			1 8 5		200.00			
60	Cost Today						Memory	1) Accumulate in sell * 2) Add to CC 38-45									
61	Sell To Date						Memory	Accumulate	X			1 8 5		CC -30-37			
62	Cost to Date						Memory	Accumulate Read in next card Test for CC 00 Set Flag - Branch to 57	X			1 8 5		CC -38-45			
63	Gross Profit Today							Subtract sell + Cost ADD TO DATE G.P.	X			1 8 5		200.50			
64	Gross Profit To Date								X			1 8 5		1000.00			
										X	8			001,000.00			

CUSTOMER Sales Development B.M.G. APPLICATION Totals
 EQUIPMENT L2301-608 A595/A149
 SALESMAN L. Kramling BRANCH Any Branch DATE 4/69
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Example 2-5

CARD TYPE #5 - ADD-ON CARD

INPUT

LAYOUT FOR
80 COLUMN PUNCHED CARD
BURROUGHS DATA RECORDING EQUIPMENT

CUST	ADD-ON	Y	SELL	COST
#	DESCRIPTION	E	ADD-ON	ADD-ON
			X	X

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80

CARD TYPE 11 - BILLING TOTAL CARD

OUTPUT

LAYOUT FOR
80 COLUMN PUNCHED CARD
BURROUGHS DATA RECORDING EQUIPMENT

SAME AS TR. DATE IF "NET"

DATE	DUE	CUST	S	COM	INVOICE	GROSS	NET	TOTAL	CASH
OF	DATE		L			INVOICE			DISC
TR	FOR	NO.	M	RATE	NO.	(BEFORE ST. CD, FRT., ETC)	INVOICE	COST	ALLOWABLE
(NUM)	DISCOUNT		#						

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80

IF DISCOUNT OPTION OF "TOTAL INVOICE" APPLIES - AUTO SELCT DISCOUNT % AND COMM. % FROM TABLE - 3 CHOICES

IF DISCOUNT OPTION "TOTAL INVOICE" APPLIES - PUNCH THIS AMOUNT AFTER REMOVING BULK DISCOUNT.

CARD TYPE 30 - GROUP BILLING TOTALS

INPUT/OUTPUT

LAYOUT FOR
80 COLUMN PUNCHED CARD
BURROUGHS DATA RECORDING EQUIPMENT

ALSO USE THIS CARD FOR BILLING TOTALS (LIKE E4000)

CARD	DATE	G	PRODUCT GROUP	TOTAL	COST
TYPE		R		SELL	TO
PUNCHED	%		DISCRIPTION	TO	DATE
#				DATE	

1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49 50 51 52 53 54 55 56 57 58 59 60 61 62 63 64 65 66 67 68 69 70 71 72 73 74 75 76 77 78 79 80

EXAMPLE 3 -- E 4000 PAYROLL WRITING PROGRAM
Example 3-A

END OF PLATEN

10PK 5 1 1.5 2 2.5 3 3.5 4 4.5 5 5.5 6 6.5 7 7.5 8 8.5 9 9.5 10 10.5 11 11.5 12 12.5 13 13.5 14 14.5 15 15.5 16 16.5 17 17.5 18 18.5 19 19.5 20 20.5 21 21.5 22

LEDGER

PAY TO THE ORDER OF		DATE	CYCLE NO.	AMOUNT	BOND FUND	EARNINGS TO DATE	MO	DA	PREN.	TOTAL	RATE	PREM	REG	CODE	OTHER	GROSS	WIA	TEX	FICA	STATE	UNION	INS.	BONDS	OTHER	MISC.	CODE	NET PAY
EMPLOYEE NAME ERCA CORRECTION		MAR 20 69	2	8000.00	99	9999.99	99	20	99.99	99.99	99.99	99.99	99.99	99.99	001	9999.99	99.99	99.99	99.99	99.99	99.99	99.99	99.99	99.99	99.99	001	9999.99
ERCA CORRECTION		MAR 20 69	2	8000.00	99	9999.99	99	20	99.99	99.99	99.99	99.99	99.99	001	9999.99	99.99	99.99	99.99	99.99	99.99	99.99	99.99	99.99	99.99	99.99	001	9999.99

CHECK EARNINGS STATEMENT

22 INCH CRT JOURNAL

10PK 5 1 1.5 2 2.5 3 3.5 4 4.5 5 5.5 6 6.5 7 7.5 8 8.5 9 9.5 10 10.5 11 11.5 12 12.5 13 13.5 14 14.5 15 15.5 16 16.5 17 17.5 18 18.5 19 19.5 20 20.5 21 21.5 22

Example 3-B

MOZMCDM	DATA DESCRIPTION OR OPERATION	ALPHANUMERIC (A) INSTRUCTIONS (N) PUNCH (P) PRINT (V)	INPUT				INPUT SOURCE Keyboard (KB), Specify Media, Specify MB, OCK, PK, etc., only if particular one required; Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL); Specify Reader: Memory (M); Data Com Receive.	PROCESSING REQUIREMENTS Accumulations; Formulas; Extensions; Store for later use; Calculations; Formatting for output.	PUNCH (V) PRINT (V)	OUTPUT				OUTPUT DETAIL Print: Specify Printer and Format Console (CP), Line Printer (LP); Punch: Specify Adjunct, Format, Special codes, etc.; Striped Ledger; Data Com Transmit. (T)	INSTRUCTIONS
			FIELD DEFINITION INPUT		FIELD DEFINITION OUTPUT										
			Fixed Size	Variable Min Max Norm	Fixed Size	Variable Min Max Norm									
1	Operator Decision: Automatic calculation and print of deductions - Sequence 3 Keyboard entry and print of deductions - Sequence 2														
2	Alternate operation of some typ. then enter clock number and insert earnings ledger	N		1 12 6	KB (Timecard) SL	Creates and inserts clock slip carriage at appropriate place and allow deductions to be entered on the keyboard. Verify clock number									
3	Enter clock number and insert earnings ledger and check	N		1 12 6	KB (Timecard) SL	Verify clock number									
4	Type employee name	A		0 30 25	KB (Time card)		✓			0 30 25	CP typewriter				
5	Print period ending date	N		3 4 4	M	Test if hourly or salary weekly - sequence 6 Salary - sequence 10	✓			3 4 4	CP month, day between stripes				
6	Enter premium + regular hours The RE for regular	N		0 12 6	KB (Timecard) Prem (Col 12-7) Reg (Col 6-1)	Store for earnings calculation and hash total	✓			0 12 6	CP Prem (Col 12-7) Reg (Col 6-1)				
7	Operator Decision: Automatic hourly rate - Sequence 9 Temporary hourly rate - Sequence 8														
8	Enter temporary rate	N		0 8 4	KB (Timecard)	Store for print and earnings calculation									
9	Print hourly rate				M	Calculate and store premium and regular earnings Reg. Earnings = Reg. Hrs x Hr. Rate Prem. Earnings = Prem Hrs x Hr. Rate x 1.5	✓				CP 99,999.00				

CUSTOMER ABC Mfg. Co. APPLICATION Payroll Writing
 EQUIPMENT E 4173
 SALESMAN Any Salesman BRANCH Any city DATE Apr 15, 1969
 Printed in U. S. America

Example 3-C

NO	DATA DESCRIPTION OR OPERATION	ALPHANUMERIC (A)	NUMERIC (N)	FIELD DEFINITION INPUT				INPUT SOURCE Keyboard (KB), Specify Media, Specify MB, OCK, PK, etc., only if particular one required; Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL); Specify Reader; Memory (M); Data Com Receive (R)	PROCESSING REQUIREMENTS Accumulations; Formulas; Extensions; Store for later use; Calculations; Formatting for output.	PRINT (✓)	CHECK (✓)	FIELD DEFINITION OUTPUT				OUTPUT DETAIL Print: Specify Printer and Format Console (CP), Line Printer (LP); Punch: Specify Adjunct, Format, Special codes, etc.; Striped Ledger; Data Com Transmit. (T)
				Fixed Size	Variable							Fixed Size	Variable			
					Min	Max	Norm						Min	Max	Norm	
10	Operator Decision: Other pay - sequence 11 Enter temporary salary and print salary and premium and reg earnings	N					M			✓		0	12	8	CP Prem. Earn. (col 12-7) Reg. Earn. (col 6-1) 9,999.99 999.99-	
11	Enter other pay. Use RE for reversal.	N	0	12	4		KB (Time card)	store for net and dept. total		✓		0	12	4	CP print MA code 9,999,999,999.99 001	
12	Print gross	N					M	Reg + Prem. + Other Earn. = Gross Store for net and dept. total Calculate and store tax deductions		✓		0	12	6	CP 9,999,999,999.99 •	
13	Test for deduction code. Outputting dept. - sequence 17 Entered ded. sequence 14							Test for code from sequence 2								
14	Enter W/H tax deduction. Use RE for reversal. Provides a means to automatically print calculated deductions instead of entering them, sequence 14 - operator driven.	N	0	6	4		KB (chart)	store for net and dept. total		✓		0	6	4	CP 9,999.99 RE	
15	Enter FICA. Use RE for reversal.	N	0	6	4		KB (chart)	store for net and dept. total		✓		0	6	4	CP 9,999.99 RE	
16	Enter state tax. Use RE key for reversal.	N	0	6	4		KB (chart)	store for net and dept. total		✓		0	6	4	CP 9,999.99 RE	
17	Enter Union Dues. Use RE key for reversal. See sequence 21 next	N	0	6	4		KB (ledger heading)	store for net and dept. total		✓		0	6	4	CP 9,999.99 RE	

CUSTOMER ABC Mfg. Co. APPLICATION Payroll Printing
 EQUIPMENT E4173
 SALESMAN Any salesman BRANCH Any City DATE Apr 15, 1969
 Printed in U. S. America



PROGRAM DEFINITION CHART

Example 3-D

LINE NO.	DATA DESCRIPTION OR OPERATION	ALPHANUMERIC (A)	FUNCTION (N)	FIELD DEFINITION INPUT				INPUT SOURCE Keyboard (KB), Specify Media, Specify MB, OOK, PK, etc., only if particular one required; Punched Card (PC); Edge Punched Card (EPC); Punched Tape (PT); Striped Ledger (SL); Specify Reader; Memory (M); Data Com Receive (R)	PROCESSING REQUIREMENTS				PRINT (✓)	PUNCH (✓)	FIELD DEFINITION OUTPUT				OUTPUT DETAIL Print: Specify Printer and Format Console (CP), Line Printer (LP); Punch: Specify Adjunct, Format, Special codes, etc.; Striped Ledger; Data Com Transmit. (T)
				Fixed		Variable			Accumulations; Formulas; Extensions; Store for later use; Calculations; Formatting for output.	Fixed		Variable							
				Size	Min	Max	Norm			Size	Min	Max			Norm				
18	Print W/H tax and FICA	N					M					✓		0	12	3	CP W/H (Col 12-7) FICA (Col 6-1)		
19	Print state tax	N					M					✓		0	6	4	CP 9,999.99		
20	Print union dues	N					M					✓		0	6	4	CP 9,999.99		
21	Enter insurance. Use RE key for reversal.	N		0	6	4	KB (Ledger heading)					✓		0	6	4	CP 9,999.99 RE		
22	Enter bond. Use RE key for reversal.	N		0	6	4	KB (Ledger heading)					✓		0	6	4	CP 9,999.99 RE		
23	Enter other. Use RE key for reversal.	N		0	6	4	KB (Ledger heading)					✓		0	6	4	CP 9,999.99 RE		
24	Enter misc. cash. Use RE key for reversal.	N		0	6	4	KB					✓		0	6	4	CP 9,999.99 RE 001		
25	Print net	N					M					✓		0	12	6	CP 9,999,999,999.99*		
26	Test for credit check Credit check - requires 14 Line reversal - requires 27																		
27	Print earnings to date	N					M					✓		0	12	6	CP 9,999,999,999.99		
28	Print net pay	N					M					✓		0	12	6	CP \$9,999,999,999.99*		
29	Test for credit check Normal - requires 31 Credit - requires 30																		

CUSTOMER ABC Mfg. Co. APPLICATION Payroll Printing
 EQUIPMENT E 4173
 SALESMAN Ray Kalkman BRANCH Any City DATE Apr 15, 1969
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PROGRAM DEFINITION CHART

